

**Institute of Epidemiology, Disease Control and Research (IEDCR)
DGHS, Ministry of Health and Family Welfare**

Carrier Opportunity

Position & number:

1. Disease Surveillance Consultant- 01
2. Bio-Safety & Biosecurity Consultant- 01
3. Veterinary Consultant- 01
4. Emergency Operation Center Consultant- 01
5. AMR Surveillance Consultant- 01
6. **Out-Break Investigation & Response Consultant- 02**
7. I.T Consultant- 01
8. Project Facilitator (PF) - 10
9. Laboratory Technologist- 02
10. Data Assistant- 02

Institute of Epidemiology, Disease Control and Research (IEDCR), DGHS under Ministry of Health and Family Welfare (MOHFW), Government of the People's Republic of Bangladesh in collaboration with U.S. Centers for Disease Control and Prevention (US-CDC) implementing a project titled **“Strengthening Public Health Actions for Emerging Infectious events in Bangladesh”**. The objective of this project is to build up a sustainable Emerging Infectious events prevention and control network in the country. For the proper implementing of the project activities IEDCR is looking for 22 competent persons against 10 positions.

Details of Job description are available below.

Suitable applicants are to submit application, online through website of the institute or directly in-person at IEDCR Office during Office-hours 9am-5pm (working days) at Room 220 (AO IEDCR) or by mail to the Director, IEDCR mentioning the name of the position applied for on the envelope. Only short-listed candidates will be contacted.

IEDCR email: info@iedcr.gov.bd

Application submission deadline: 17:00hrs, 28th August, 2016

Director

Institute of Epidemiology, Disease Control and Research (IEDCR)
DGHS, MoHFW, Mohakhali, Dhaka-1212.

All applicants should submit the following:

1. Application to the Director by mentioning the post applied for and justification in favor
2. Curriculum Vitae (CV)
3. 01 (One) passport size recent photograph (taken within last 6 months)
4. Photocopy of National ID-Card
5. Photocopy of all qualification certificates
6. Photocopy of experience certificates

NB: All photocopies must be attested by Class-I *Gazette* Officer

Terms of Reference of Consultants for GHSA project

Title of the post: Outbreak Investigation and Response Consultant

Number of post: 02

Job type: Contractual Service Agreement

Duty Station: IEDCR, Dhaka, Bangladesh

Travel Requirement: Intensive field visit throughout the country

Educational qualification:

- MBBS from a recognized medical college with valid Bangladesh Medical & Dental Council registration
- Master in Public Health (MPH).in Epidemiology

Experience:

- At least two years of experience in public health field.
- Experience in outbreak investigation and response related activities

Desirable skills:

- Practical experience working effectively in an advisory capacity with government and nongovernment organizations.
- Have comprehensive knowledge on health system of Bangladesh in different tier
- Demonstrated ability to work and communicate effectively (speaking and writing) in English. and Bangla
- Excellent relationship management skills with the ability to liaise, consult, and interact professionally with technical and managerial staff, mid- and senior-level government officials, and direct supervisor—as well as with external agencies, service providers, and community
- Ability to employ critical thinking skills and work independently to solve problems and contribute to achievement of deliverables.

Responsibilities:

- Coordinate with national surveillance and emergency coordinator and under his/her direct supervision will respond to any outbreak with the help of member of NRRT.
- Maintain liaison and work with FETP residents to guide them during their field orientation for outbreak investigation and response.
- Prepare reports after each investigation and will submit to the NRRT.
- Assist in surveillance work and for progress of the project.

- Maintain budget during their field tour and outbreak investigation.
- Regular field visits for coordination of outbreak investigation and response
- Assist and coordinate for outbreak investigation training for district and upazila rapid response team
- Assist in preparation of epidemiological bulletin
- Assist project director to communicate with CDC and other global networks
- Assist in submitting report to CDC regarding progress of the project.
- Any other activities assigned by project director.

Annual Salary: Annual consolidated salary will be 11,23,200.00 BDT (inclusive of taxes). No other benefit/ festival bonus will be given. During field visit, regular TA & DSA will be given as per rules of Government of Bangladesh (GoB).

Age limit: Maximum age limit is 45 years. For extra ordinary experienced and qualified/ potential candidates, age limit can be relaxed and considered but not exceeding 55 years.