

**Institute of Epidemiology, Disease Control and Research (IEDCR)
DGHS, Ministry of Health and Family Welfare**

Carrier Opportunity

Position & number:

1. Disease Surveillance Consultant- 01
2. **Bio-Safety & Biosecurity Consultant- 01**
3. Veterinary Consultant- 01
4. Emergency Operation Center Consultant- 01
5. AMR Surveillance Consultant- 01
6. Out-Break Investigation & Response Consultant- 02
7. I.T Consultant- 01
8. Project Facilitator (PF) - 10
9. Laboratory Technologist- 02
10. Data Assistant- 02

Institute of Epidemiology, Disease Control and Research (IEDCR), DGHS under Ministry of Health and Family Welfare (MOHFW), Government of the People's Republic of Bangladesh in collaboration with U.S. Centers for Disease Control and Prevention (US-CDC) implementing a project titled **“Strengthening Public Health Actions for Emerging Infectious events in Bangladesh”**. The objective of this project is to build up a sustainable Emerging Infectious events prevention and control network in the country. For the proper implementing of the project activities IEDCR is looking for 22 competent persons against 10 positions.

Details of Job description are available below.

Suitable applicants are to submit application, online through website of the institute or directly in-person at IEDCR Office during Office-hours 9am-5pm (working days) at Room 220 (AO IEDCR) or by mail to the Director, IEDCR mentioning the name of the position applied for on the envelope. Only short-listed candidates will be contacted.

IEDCR email: info@iedcr.gov.bd

Application submission deadline: 17:00hrs, 28th August, 2016

Director

Institute of Epidemiology, Disease Control and Research (IEDCR)
DGHS, MoHFW, Mohakhali, Dhaka-1212.

All applicants should submit the following:

1. Application to the Director by mentioning the post applied for and justification in favor
2. Curriculum Vitae (CV)
3. 01 (One) passport size recent photograph (taken within last 6 months)
4. Photocopy of National ID-Card
5. Photocopy of all qualification certificates
6. Photocopy of experience certificates

NB: All photocopies must be attested by Class-I *Gazette Officer*

Terms of Reference of Consultants for GHSA project

Title of the post: Biosafety and Security Consultant

Number of post: 01

Job type: Contractual service agreement

Duty Station: IEDCR, Dhaka, Bangladesh

Travel Requirement: Intensive field visit throughout the country

Educational qualification:

- Master's in the sciences of field (Microbiology, Virology, Biochemistry) or MBBS
- MPH or PhD degree in laboratory science or biosafety and security will be added advantage

Experience:

- At least 8 years' experience of progressively challenging and successful professional experience in Environmental Health & Safety.
- Must be professionally certified in area(s) of Bio safety and security
- Demonstrated successful experience in developing, implementing, and enforcing safety programs and protocols.

Desirable skill:

- Ability to evaluate need for new or revised training programs for managers, supervisors and employees.
- Ability to design and implement Bio-safety and Bio security training Programme for different tier.
- Ability to identify need for audit or inspection tool, develop audit/inspection tool and test for effectiveness.
- Ability to adapt methods to solve problems.
- Demonstrated ability to supervise and/or lead others effectively.
- Demonstrated proficiency at solving problems in a timely manner.
- Ready to travel outside Dhaka whenever needed

Responsibilities:

- Responsible for providing oversight and support for assigned safety program(s) such as Biosafety, serving as the principal technical resource, contact and expert resource.

- Coordinate different activities to ensure biosafety and security at every level; including National, sentinel and local level laboratories according to national and international standards.
- Responsible for developing, implementing and monitoring environmental and safety programs and policies to ensure compliance with Government, and local environmental, health, and safety regulations and ensuring a safe workplace.
- Conducts safety inspections throughout the Laboratory to identify and correct potential safety issues.
- Investigates on complaints of hazardous working conditions.
- Is responsible for biosafety and security issues for all laboratories in IEDCR (BSLII and BSL-III) and all Laboratories within the country where IEDCR and the project has activity.
- As per the approved plan and schedule s/he will time to time pay visit to sentinel sites to evaluate progress and status related to safety and security status of the sentinel sites
- Develops training material and conducts training programs for lab personnel both in IEDCR and sentinel and other local sites.
- Develops SOPs, and other safety related materials as needed. Guide the project director regarding occupational safety information to assure the best available methods and equipment are adopted to minimize the hazards in the work place.
- Will assist biosafety and security committee in monitoring and evaluation work
- Organize the lab (both IEDCR lab and lab from sentinel sites) for certification on yearly basis
- Biosafety officer will work with external consultants to install BSL-III and BSL-II laboratories in IEDCR
- Responds to emergency situations involving hazardous materials, radiation, confined space rescue, fire/smoke incidents as pertains to fire and/or safety.
- Prepare reports of findings and submits recommendations.
- Supervise, lead and/or guide work of lower level safety technicians and/or other employees. If responsible for supervising personnel, performs supervisory duties including, but not limited to, performance management, personnel development and hiring.
- Any other activities assigned by project director.

Annual Salary: Annual consolidated salary will be 23,40,000.00 BDT (inclusive of taxes). No other benefit/ festival bonus will be given. During field visit, regular TA & DSA will be given as per rules of Government of Bangladesh (GoB).

Age limit: Maximum age limit is 55 years. For extra ordinary experienced and qualified/ potential candidates, age limit can be relaxed and considered but not exceeding 60 years.